

Policy Title:	1 Technology policy
Purpose:	The purpose of this policy is to identify the technology requirements for the Nurse Education program.
BORN Regulation:	6.04 (3) (b): The Program shall: publish current policies which describe the specific nondiscriminatory criteria for admission; progression; attendance; academic integrity; use of social media; course exemption; advanced placement; transfer; advanced placement or transfer of military education, training or service for a military health care occupation; educational mobility; withdrawal; readmission; graduation; and student rights and grievances;
ACEN Criterion:	Criterion 3.2: The following nursing program or governing organizational policies are publicly accessible, current, non-discriminatory, and implemented as published; justification is provided when nursing policies differ from the governing organization: admissions, progression, graduation, formal complaints and grievances, technology requirements.
Scope:	Policy applies to all students in the Bunker Hill Community College Nurse Education program.
Responsible Party:	Nursing Faculty, Nursing Program Chair, Director of the Nurse Education
Definitions:	
References:	<i>American Nurses Association. (2011, September). Principles for social networking and the nurse [White paper].</i> https://www.nursingworld.org/~4af4f2/globalassets/docs/ana/ethics/social-networking.pdf National Council of State Boards of Nursing (2018). <i>A nurse's guide to the use of social media [White paper].</i> https://www.ncsbn.org/public-files/NCSBN_SocialMedia.pdf
Revision history:	Approved 2/5/24; Revised 5/16/24, 5/22/24
<p>The use of technology is an integral part of today's classroom and clinical environment. However, when technology is used inappropriately it can also hinder the teaching, learning, and patient care process. Therefore, each professor will establish times when the use of technology in the classroom and in clinical is appropriate. During those times, the technology must be used for purposes that are relevant to the specific course and not distracting fellow students. Using technology at times other than those permitted by the course professor will be considered disruptive behavior and will result in disciplinary action as outlined in the Student Code of Conduct.</p> <p>CLASSROOM</p> <p>The Student Computing and Network Use Policy and the Email Policy outline the responsibilities of each member of the community when using computing and information technology resources. This is put forth as a minimum set of standards for all areas of the College.</p> <p>CLINICAL</p>	

The Bunker Hill Community College Nurse Education Program abides by the National Council of State Boards of Nursing publication, “A Nurse’s Guide to the Use of Social Media” and the ANA’S “Principles for Social Networking and the Nurse”.

- a. Nurses must not transmit or place online individually identifiable patient information.
- b. Nurses must observe ethically prescribed professional patient nurse boundaries.
- c. Nurses should understand that patients, colleagues, institutions, and employers may view postings.
- d. Nurses should take advantage of privacy settings and seek to separate personal and professional information online.
- e. Nurses should bring content that could harm a patient’s privacy, rights, or welfare to the attention of appropriate authorities.
- f. Nurses should participate in developing institutional policies governing online conduct.

The Bunker Hill Community College Nurse Education program uses the following technology platforms:

F.A. Davis: <https://customersupport.fadavis.com/kb/article/130-specifications-all-f-a-davis-products-and-sites/>

ATI: <https://www.atitesting.com/technical-requirements>

Students may be required to take ATI assessments remotely using Respondus or Proctorio:

- Respondus: https://atitesting.com/docs/default-source/proctoring/remote-proctoring/remote-proctoring_respondus_student_quick-start-guideacea5641-357b-41e1-97a3-fd30809d0561.pdf?sfvrsn=7c7abec4_3
- Proctorio: https://atitesting.com/docs/default-source/proctoring/student_remoteproctoringproctorio_qsg_10-20-20.pdf?sfvrsn=2

Chromebooks are known to have technological issues with some of the platforms used in the program. Students should contact AIDE or IT to explore the limitations of Chromebooks. <https://bhcc.digication.com/aide-resources-site/chromebooks-what-you-should-know>.

Bunker Hill Community College uses the LMS Moodle. Students should contact Information Technology Resources for technological assistance.

<https://www.bhcc.edu/currentstudents/technologyresources>