

Bunker Hill Community College Police Department

Robert BarrowsChief of Police

BHCCPD COMPLAINT PROCESS FLOW CHART **Refer to District** CRIMINAL Complaint **Attorney's Office** received by COMPLAINT **BHCCPD** Form provided to the complainant for completion. **Reporting Party ADMINISTRATIVE YES** requests to file a Complaint is formal forwarded to **Deputy Chief for** review and then **Assign Case to** on to the Chief. NO **Internal Affairs** or Supervisor **Reporting Party** concerns are Investigation is documented by conducted supervisor and forwarded to the Chief Investigator reports to Chief/Deputy Chief **Preliminary Deputy Chief Chief reviews** investigation reviews investigation conducted by concern or **Deputy Chief** results complaint. Findings: Action taken as Sustained necessary based Non-sustained upon the **Unfounded** findings in the **Exonerated** particular case