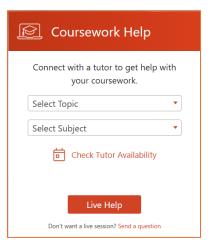


# **Nursing Quick-Start and User Guide**

# **Quick-Start Instructions**

#### **Get Live Tutoring**

Meet with a qualified nursing expert for 1:1 support. Simply select your topic and subject, click "Connect" and your tutoring session will begin in the Brainfuse Whiteboard.



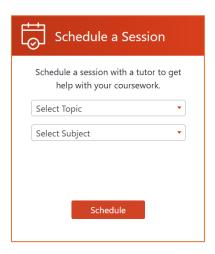


# Submit an Assignment to the Nursing Writing Review

Click "Submit Document" to upload your paper to our Nursing Writing Review. Our nursing tutors will analyze your paper and provide constructive feedback around the content and core writing principles of your submission.

#### Schedule a Session

Connect with a Brainfuse nursing tutor on a date and time that meets your schedule. Book a 30-minute or 60-minute 1:1 session in the subject area of your choice and with your favorite tutor.



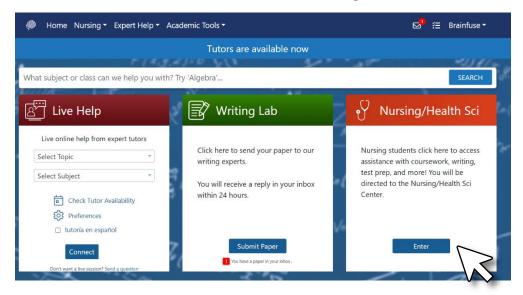


#### **Attend a Workshop**

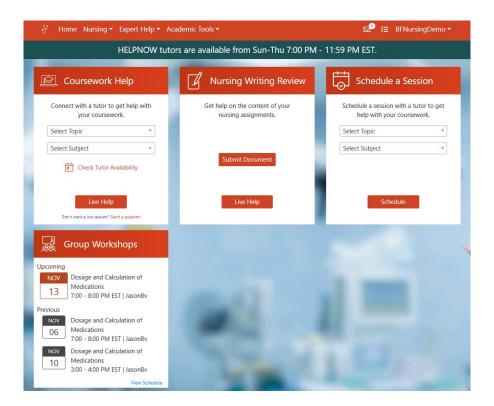
If your program has opted in to any of our Workshops, you can attend a one-hour session led by a nursing expert that focuses on content, interactive activities, and time for questions and answers. Simply select the date of interest and select "Join" at the appropriate time to enter the session. All Workshops are recorded, so you can select "Play" to review any previous sessions.

## **User Guide**

The Nursing Home Page is accessible from the Nursing/Health Sci module. Simply hit "Enter" to launch the services from the Brainfuse Home Page.



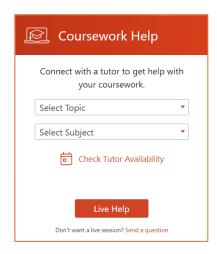
The Nursing Home Page allows you to connect with Nursing experts via live or scheduled 1:1 tutoring, submit a writing assignment, or join a scheduled Workshop.

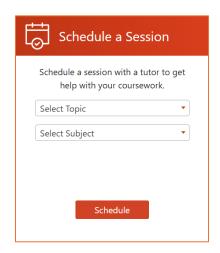


#### **Access Live Tutoring**

To connect with a nursing tutor, simply select a topic and subject from the drop-down menu, click "Connect" and begin working with a live tutor through the Brainfuse Whiteboard.

Nursing live tutors are currently available from Sunday through Thursday evenings from 7pm ET – midnight ET. For assistance in other windows, including weekends, you may schedule a session with a nursing tutor.



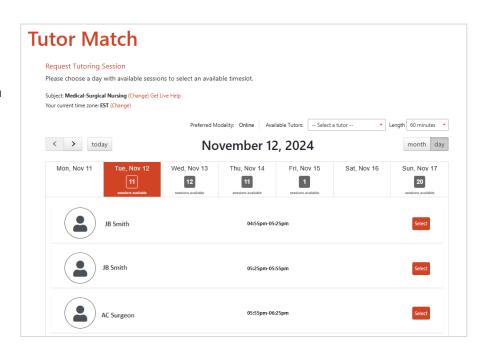


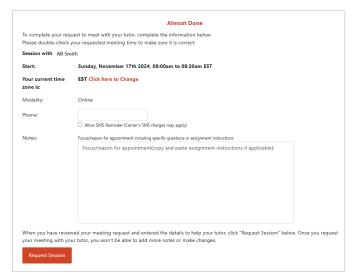
#### Schedule a Session

Book a session in advance with a nursing tutor. Select a topic and subject from the drop-down menu and Click "Schedule".

To book a session, you can search by date and time, and/or by available tutors. To see the schedule for a specific tutor, select a name from the "Select a tutor" drop-down menu. For a particular date this week, select any day displaying available sessions. You may also view subsequent weeks using the arrow or the

Select a session length of 30 or 60 minutes using the drop-down menu. Once you have identified the date and time for your session, click "Select".



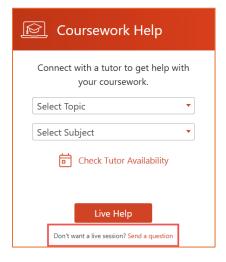


Enter a phone number and mark the "Allow SMS Reminder" box to receive a text message reminder. You may also provide additional information for the tutor about the subject or topic you would like to discuss.

Select "Request Session" to book the session.

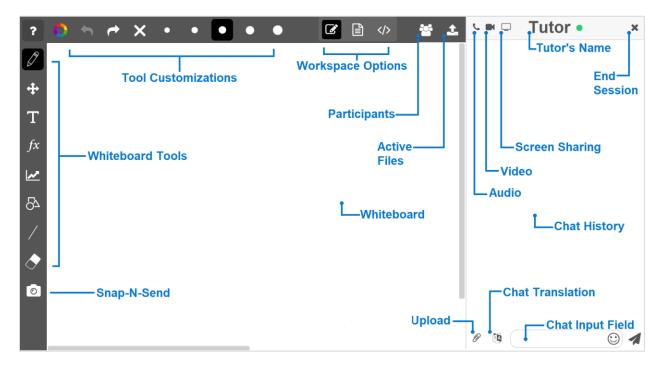
**Send Question:** Get help with a question outside of live tutoring.

As an alternative to live tutoring, submit a question for a tutor to review and receive a response within 24 hours.



#### The Brainfuse Whiteboard

The Brainfuse Whiteboard provides you with a variety of tools to communicate with your tutor.



#### **Whiteboard Tools**

- **TOUR:** Take a tour of the whiteboard tools, located on the upper-left corner of the whiteboard.
- PEN: Write/draw with your mouse
- **EDIT:** Move items on the whiteboard and resize any uploaded images
- **TEXT TOOL:** Click on the Whiteboard to start typing. When you select the text tool, it will reveal the following text options:
- 3 SUPERSCRIPT: Changes text into superscript
- a<sub>2</sub> **SUBSCRIPT:** Changes text into subscript



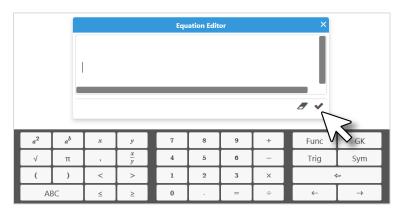
PASTE: Paste text onto the Whiteboard



FONT: Change your font style and font size

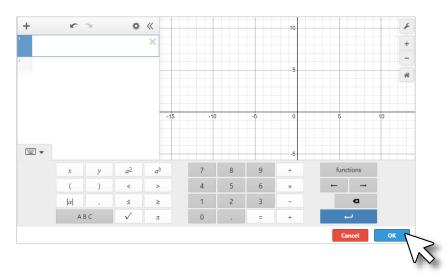


TYPE EQUATIONS WITH THE EQUATION EDITOR: The equation editor allows you to create mathematical equations, functions, and symbols in the available box. Click on the desired area of the Whiteboard where you want the equation to appear. Wherever our are finished, click.





GRAPH WITH THE GRAPHING CALCULATOR: The Graphing Calculator allows you to create graphs and visualize functions. Click on the desired area of the Whiteboard where you want the graph to appear. When you are finished, select .





SHAPES: Select a shape from the menu to draw it on the Whiteboard





**NUMBER LINES AND GRAPHS:** Select MIN, MAX and INTERVAL MODE to adjust the minimum, maximum and

interval values



STRAIGHT LINE: Draw a straight line on the Whiteboard



**ERASER:** Erase items from the Whiteboard

#### **Tool Customizations**

Use the following options to customize the whiteboard tools to your preferences.



COLOR PALETTE: Select from the menu to change pen/text color



**UNDO:** Undo the last action



**REDO:** Reverse the last undo action



**CLEAR:** Clears the entire Whiteboard or the selected slide



**SIZE OPTIONS:** Change the size of the pencil or eraser

#### **UNIQUE WORKSPACES**

Use the following options to change the workspace during a live tutoring session.



**WHITEBOARD:** This is the default workspace. Use this workspace to access drawing functions, equation features, and uploaded files. Any work in this space will be saved if you navigate to another workspace. Select this icon to return to the whiteboard workspace.



**TEXT EDITOR:** This is a text editing workspace. Any work in this space will be saved if you navigate to another workspace. Select this icon to return to the text editor workspace at any time. The options available in the text editor are below.



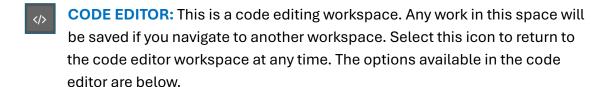
**TEXT CUSTOMIZATIONS** Change the appearance of your text by selecting your font type, font size color, and text appearance.



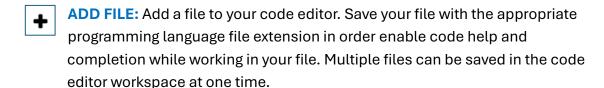
**TEXT ALIGNMENT:** Change the alignment of your text by selecting your outline type, indentation, and alignment style.



UNDO & REDO: Undo or Redo the last action within the text editor





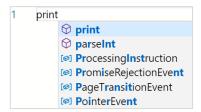




**EDIT FILE NAME:** Edit the selected file name. If you change the programming language file extension, the code help and code completion will automatically update to reflect the new code.



**REMOVE FILE:** Delete the selected file from your code editing workspace



**CODE COMPLETION:** Working within a file that is saved with a valid programming language file extension will provide code completion assistance.

#### **Communication Tools**

Use the following options to review and change the way you communicate during your live tutoring session.



**SNAP-N-SEND:** Snap-N-Send enables you to scan documents or handwritten notes and send it to the Brainfuse Whiteboard during a tutoring session. To use Snap-N-Send, simply download the Brainfuse Mobile App (iOS or Android versions) and follow the instructions to log into your Brainfuse account. During a tutoring session, select the Snap-n-Send feature from the mobile app, scan the desired material with your mobile device, and it will appear on your whiteboard.



**PARTICIPANTS:** View the participants active in the current live tutoring session



**FILE UPLOADS:** View the files already uploaded to the whiteboard. If more than two files have been uploaded, the first file can be accessed through the drop-down option to add it to the whiteboard again.



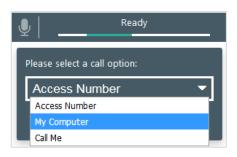
**CHAT TRANSLATE:** Choose the language you want the chat to appear in. This tool allows you to chat with your tutor in any language.



**UPLOAD FILES TO SHARE WITH TUTOR:** Click on the Upload button (bottom left of the Chat Box) to upload images, papers, or other assignments to work on them in real time with your tutor.



**USE AUDIO:** Select the Audio button (top left of the Chat Box) to speak with your tutor through a secure and private conference room, using your computer (VoIP) or a toll-free call



**ACCESS NUMBER:** Use your phone to dial a toll-free, secure conference number

MY COMPUTER: Use your computer and internet connection (VoIP) to connect to your tutor

**CALL ME:** Receive a phone call to connect with your tutor. Please note that your tutor will connect with you via our phone bridge. Tutors will not have access to your phone number.



**USE VIDEO:** Select the Video button (top left of the Chat Box) to begin using video through a secure and private conference room. Selecting video will also prompt audio using your computer (VoIP) or a toll-free call.

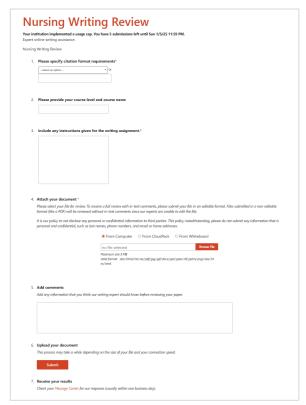


**USE SCREEN SHARING:** Select the Screen Share button (top left of the Chat Box) to begin sharing your screen with your tutor.

# **Nursing Writing Review**

To begin, select "Submit Document" from the Nursing Homepage to start the process. Students may also receive writing help from live tutors during scheduled hours by selecting "Live Help".





You will then be prompted to provide details about your assignment, including citation format requirements, your course level and name, and the assignment directions including a rubric, if desired.

To submit your paper for review, simply attach your paper and select "**Submit**". Please note that only one file may be submitted at a time and submitting a file in an editable format will allow for embedded comments as well a summary feedback response form.

Once you have submitted your file, you will receive a confirmation email. A nursing tutor will review your paper and return it with analysis within 24 hours.

When your review is complete, you will receive a notification email and can retrieve the review of your paper in "My Message Center".

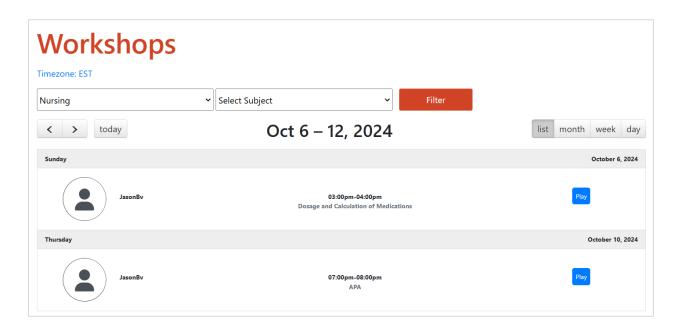
### Workshops



If available, you can attend a live Workshop led by a Brainfuse expert nursing tutor. Each workshop series is focused on one topic and will contain demonstrations and tips for students, live practice during the session, and an open forum for questions/discussion.

Students may select an upcoming Workshop to participate in a live session or playback any of the recorded sessions.

Students may also select "View Schedule" to search for previous sessions or review the upcoming schedule.



#### Resources



Study resources are available for a student to review independently.

**Test Prep Resources** provide sample practice exams with answer keys.

Students can review their responses, correct answers, as well as answer explanations to provide additional context for the correct response.

